



THE **LIVE** BUTTON

- The LIGHT is OFF – content is coming from COMPUTER
- The LIGHT is ON – content is coming LIVE from the studio
- LIGHT is FLASHING – the computer has made the studio available but NO-ONE HAS ARRIVED.

BEFORE START TIME

- ANYTIME in the **5** MINUTE BREAK before a LIVE programme you can PRESS THE BUTTON.
- It will give a little flash to acknowledge that you've pressed it but will stay off until the START TIME of your programme.
- When the LIGHT COMES ON the studio is ON AIR. It will glow throughout your programme, saying the studio is live.
- When the LIGHT switches OFF – the COMPUTER is ON AIR.

LATE - OR YOU FORGET TO PRESS THE BUTTON

- If the 'LATE' LIGHT IS FLASHING, its because you have not let it know that someone is in the studio, ready to go to air.
- Press the FLASHING 'LATE' LIGHT when you are ready to go LIVE. It will glow throughout your programme, saying the studio is live. When the light switches off – the computer is on air.

COMPUTER RE-BOOTS:

- When the COMPUTER fails and has to be restarted it WILL GO TO AIR on restart **UNLESS....** the LIVE button IS PRESSED
- the LIGHT FLASHES FOR **3** MINUTES as a **WARNING!**
- **AT ANY TIME DURING A LIVE PROGRAMME, IF THE LIGHT FLASHES – PRESS IT!**

If you do not press the flashing button during the three minutes, YOU WILL GO OFF AIR!